

MINUTE ENTRY DISTRIBUTION AGREEMENT

Under Rule 80(e), Arizona Rules of Civil Procedure, the Clerk of Superior Court in and for Maricopa County (Clerk's Office) will distribute copies of minute entries to the undersigned firm's (Firm) email address listed below. The Firm must notify the Clerk's Office of any changes in this email address under Civil Rule 5.3(b), Maricopa County Local Rule 2.10(a), and Arizona Supreme Court Administrative Order 2009-01.

This Agreement is between the Firm and the Clerk's Office, and covers all attorneys who are members of that Firm. Only the Clerk's Office and the Firm's managing attorney may modify it.

Requirements to receive minute entries electronically:

- ◆ **Only one email address** per Firm or Sole Practitioner;
- ◆ Email must accept PDF formatted attachments;
- ◆ Adobe Acrobat reader or similar application is required to read PDF formatted email;
- ◆ Email address must be fifty (50) characters or less.

Please attach to this Agreement a list of attorneys associated with your Firm and their bar numbers to allow the Clerk's Office to update its attorney database.

For questions about receiving minute entries electronically, please contact the Clerk's Office Distribution Center at (602) 37-CLERK(25375), Monday through Friday, 8:00 a.m. to 5:00 p.m.

DATE: _____

SIGNATURE OF MANAGING
PARTNER OF FIRM

PRINTED NAME OF MANAGING PARTNER
OF FIRM

Firm Name

EMail Address (50 characters or less)

Mailing Address

Phone Number/Fax Number

Please sign and return or fax this form to:

Distribution Center
Clerk of the Superior Court
201 W. Jefferson
Phoenix, Arizona 85003
Fax: 602-506-6690

Form #111 LRD 02/01/2017