Media Guide

Special Warrants (SW)















Clerk's Office - Maricopa County



Clerk of the Superior Court for Maricopa County, Arizona

Superior Court

Makes Judicial Rulings



Clerk of Superior Court

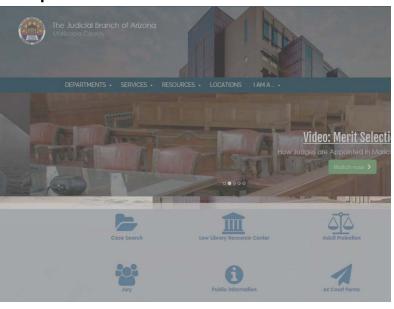
Maintains official Court Records



Maricopa County Superior Court

The Arizona State Constitution defines the court and the clerk as two separate agencies.

Superior Court – Judicial Branch



"The Court"
Presiding Judge

Clerk of the Superior Court



"The Clerk"
Clerk of the Superior Court

http://www.superiorcourt.maricopa.gov/

http://www.clerkofcourt.maricopa.gov/

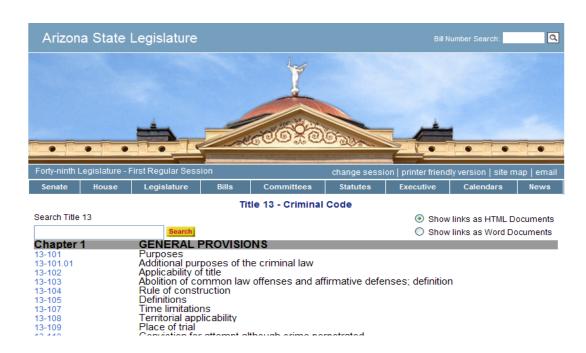
Special Warrants (SW)

Requests for warrant-related records:

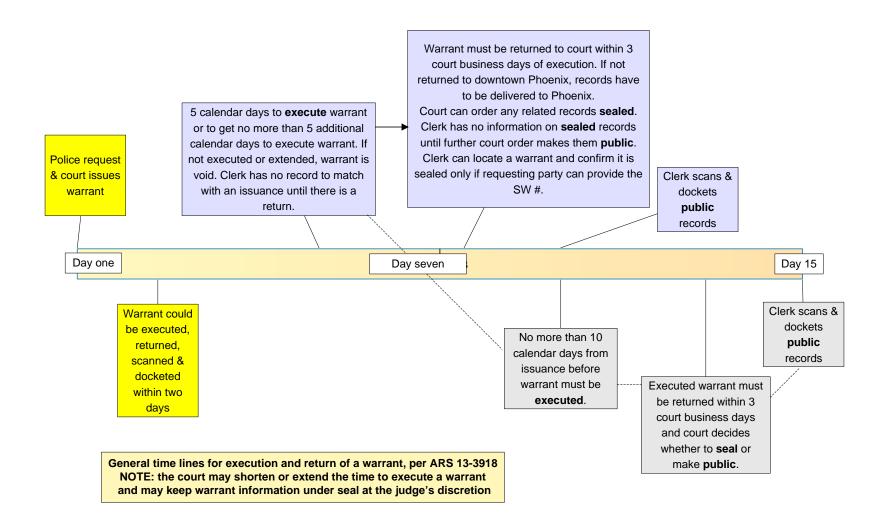
- search warrants
- tracking devices
- buccal swabs
- blood draws
- pen registers
- wire taps

Search Warrants, see:

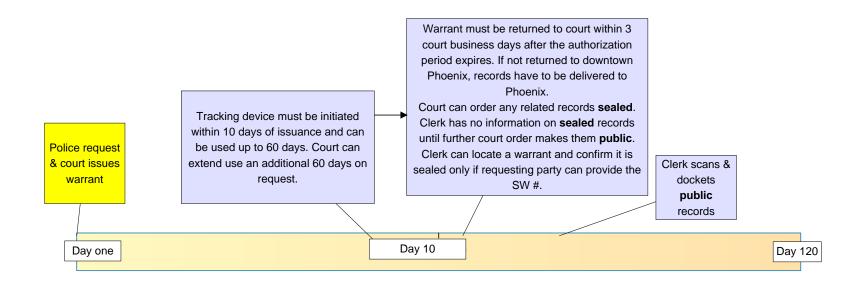
- Arizona Revised Statutes,
 - Title 13, Chapter 38
 - Article 8 (13-3911 through 13-3925)
 - → Article 34 (13-4291 through 13-4294)



Search Warrant Process - General



Search Warrant Process – Tracking/Cell Site Simulator



General time lines for execution and return of a warrant, per ARS 13-4293 and 13-4294 NOTE: the court may shorten or extend the time to execute a warrant and may keep warrant information under seal at the judge's discretion

Search Warrants – Public Unsealed

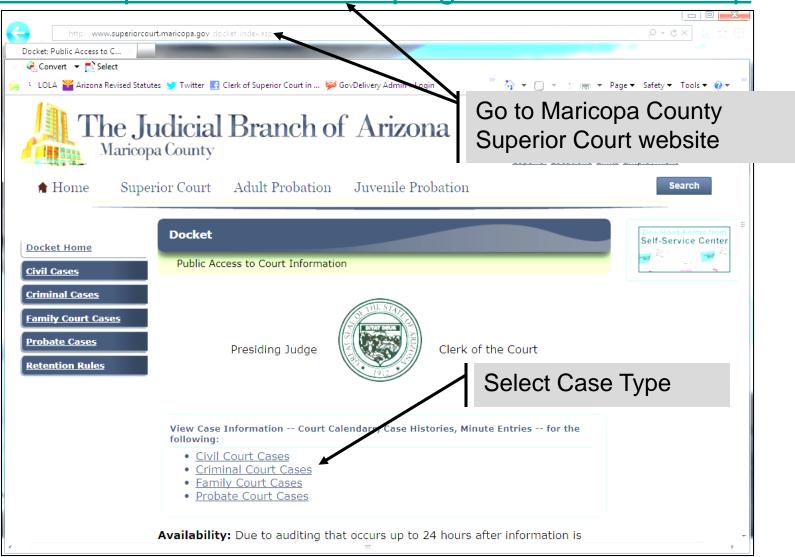
- Generally, a search warrant may be issued, executed, returned and available as a public record in as few as two days or as many as 15 days—longer for tracking/cell site simulator warrants. The court has discretion to extend timeframes or keep records under seal to preserve ongoing investigations or as justice requires.
- Providing the Clerk an SW number is the only sure way to locate a record.
- The case number format is SW, followed by the year issues, followed by a unique six-digit identifier. For example, SW2017-000123. The SW number is written on the warrant given to law enforcement.
- The content of public records are available as they were filed with the Clerk—the Clerk only redacts information when instructed to do so by court order.

Search Warrants - Sealed

- If a search warrant is sealed, the Clerk's Office can only locate it by the SW number. The Clerk can confirm a SW is sealed if the SW# is provided.
- Sealed search warrants remain sealed until further order of the court. If additional information is desired, a court order to unseal the warrant is required.
- A motion to obtain information on a sealed search warrant must be filed with the Criminal Court Presiding Judge.

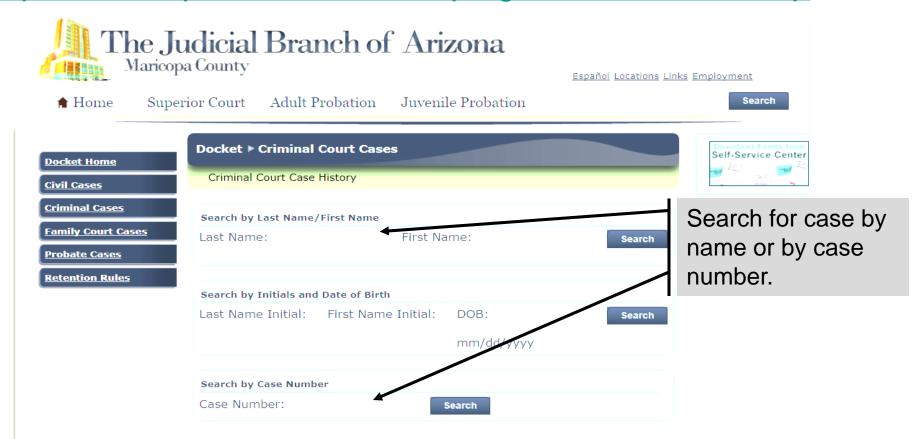
How to Look Up Case Information Online

http://www.superiorcourt.maricopa.gov/docket/index.asp



How to Look Up Case Information Online

http://www.superiorcourt.maricopa.gov/docket/index.asp



Public records are available at public access terminals around the Valley











How to Look Up a Court Case at a Public Access Terminal

Go to a Clerk's Office physical location



Northwest Regional Court Center 14264 West Tierra Buena Lane Surprise, AZ 85374



Northeast Regional Court Center 18380 N. 40th St. Suite 120 Phoenix, AZ 85032



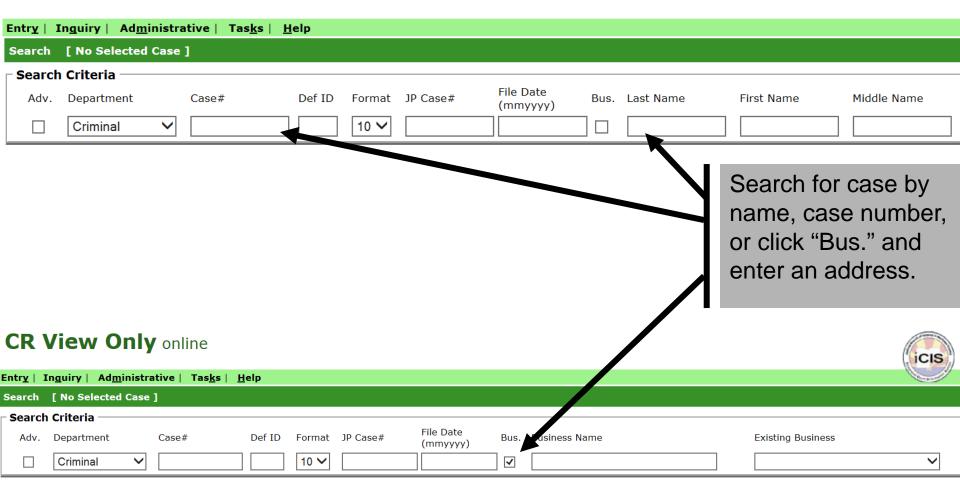
Customer Services Center 601 W. Jackson St. Phoenix, Arizona 85003



Southeast Court Complex 222 E. Javelina, Mesa, Arizona 85210

How to Look Up a Court Case at a Public Access Terminal

CR View Only online



Records available

Generally, anything not confidential or sealed is available as a public record.



Copy price per page

50 cents per page (A.R.S. 12-284)





For more information, visit the Clerk's website at

www.clerkofcourt.maricopa.gov

or contact the Clerk's Office:

620 W. Jackson St, Suite 3052 Phoenix, Arizona 85003 602-506-2309

coccustomerrelations@mail.maricopa.gov

