Media Guide

Records and Court-Related Requests















Clerk's Office – Maricopa County



Clerk of the Superior Court for Maricopa County, Arizona

Superior Court

Makes Judicial Rulings



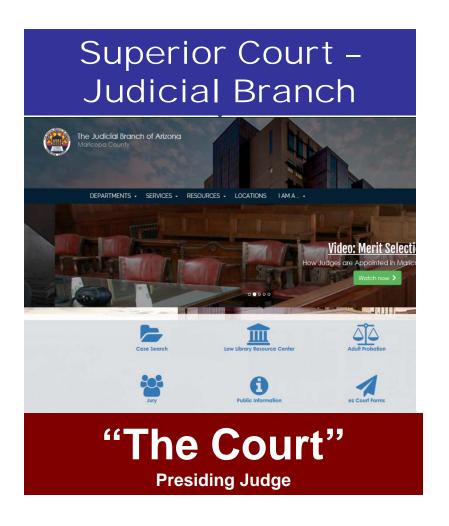
Clerk of Superior Court

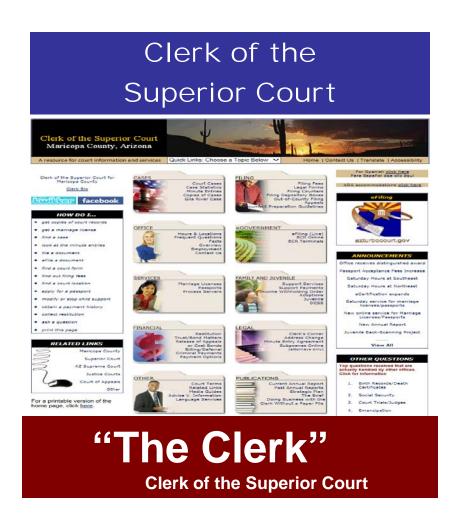
Maintains Official Court Records



Maricopa County Superior Court

The Arizona State Constitution defines the court and the clerk as two separate agencies.



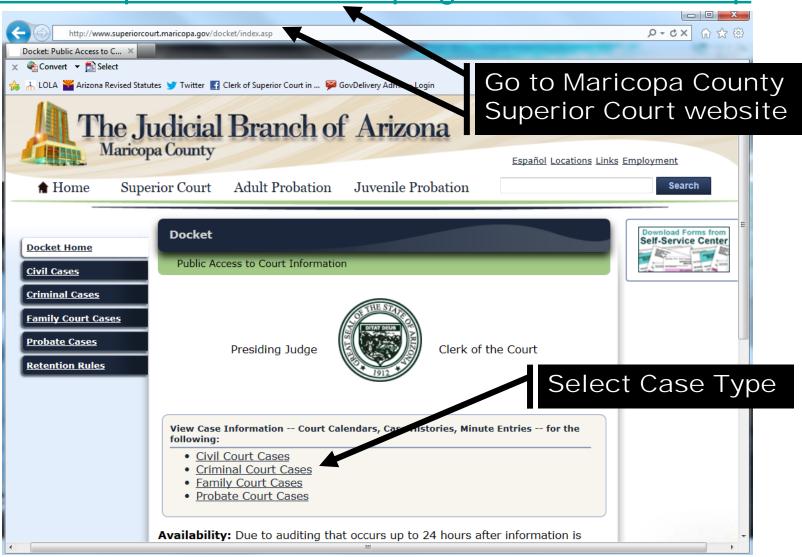


http://www.superiorcourt.maricopa.gov/

http://www.clerkofcourt.maricopa.gov/

How to Look Up Hearing Information

http://www.superiorcourt.maricopa.gov/docket/index.asp



How to Look Up Hearing Information

http://www.superiorcourt.maricopa.gov/docket/index.asp



- 1. You can search for a court case by name <u>or</u> case number on the Superior Court's online docket.
- 2. Multiple defendants will share a common case number with a unique defendant identifier suffix (-001, -002, etc.)

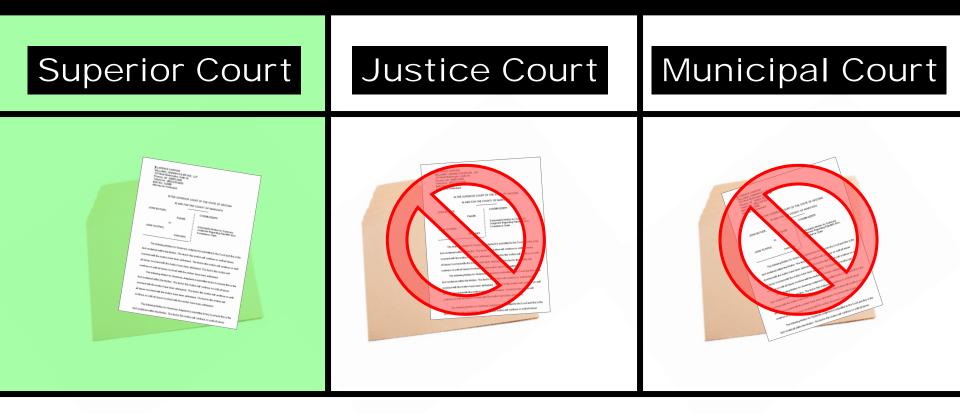
Cameras in the Courtroom

♠ Home Sup	erior Court Adult Prob	ation Juvenile Probation	Español Locations Link	Search
Media Relations	Media Relations Depar	tment ▶ Media Room		Download Forms from Self-Service Center
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http://www.superiorcourt.maricopa.gov/MediaRelationsDepartment/MediaRoom/cameraRequest.asp

Court Records

Clerk of Superior Court vs. Justice Courts & Muni Courts



- → Clerk of Court maintains Superior Court records in Maricopa County only
- → Does not maintain records for Justice or Municipal Courts

Justice Court Records

Available by contacting the court hearing the case. See the Justice Courts website: http://justicecourts.maricopa.gov/



Sources of Public Records

Only the official court record maintained by the custodian of records is the complete record.







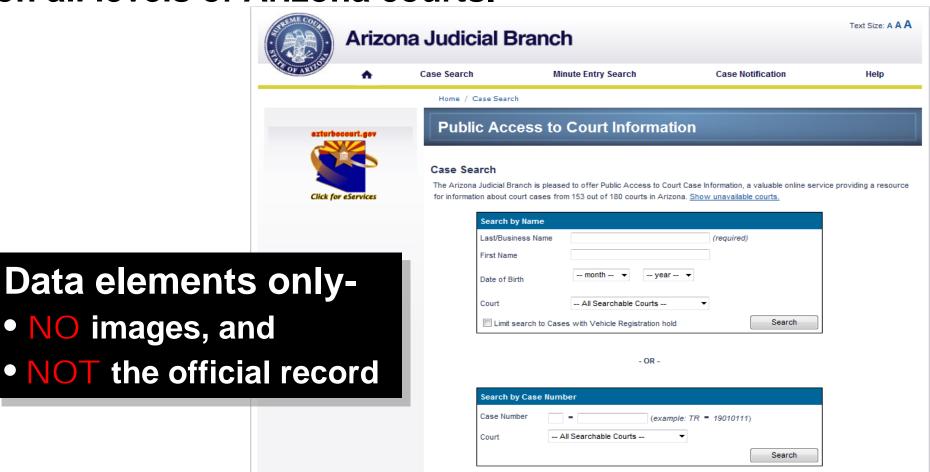






Sources of Public Records

Supreme Court Public Access to Court Information on all levels of Arizona courts.



http://apps.supremecourt.az.gov/publicaccess/

Sources of Public Records

Maricopa County Superior Court Case Information



http://www.superiorcourt.maricopa.gov/docket/index.asp

Records available

Generally, anything not confidential or sealed is available as a public record.



Docketing Court Records

Documents are scanned and docketed in priority order.

When a filing appears on the online docket, the image of the public record is available from the Clerk's Office at any public access terminal.



Clerk's Office locations with public access terminals Office Hours and Locations

For images of public records in Adult cases only









Clerk's Office locations with public access terminals Office Hours and Locations

For images of public records in Juvenile cases only





Copy price per page

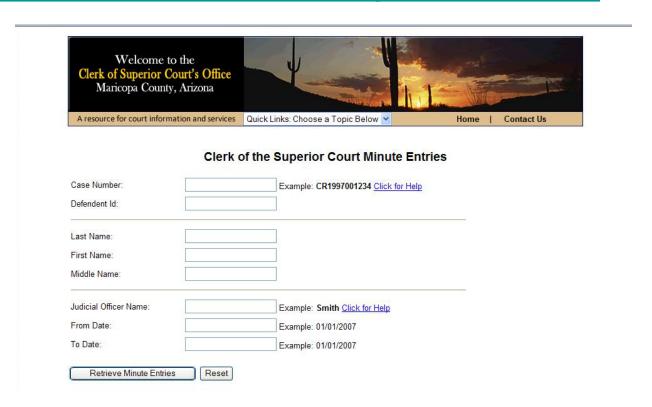
50 cents per page (A.R.S. 12-284)



Other Sources of Public Records Online Minute Entries

Some Minute Entries are available online:

http://courtminutes.maricopa.gov/index.asp



Other Sources of Public Records

"Offline" Minute Entries

Some Minute Entries are prepared "offline" and are available at public access terminals but not online.











Restricted Records

- Sealed records are not public and are available by court order only.
- Access to confidential records is determined by statute, court rule and order.



Exhibits – 1 of 3

- Exhibits entered into evidence in a trial may be available at the Clerk's Office . . .
- The Court determines by order at the final resolution of a case what is kept by the Clerk and what is returned to counsel or the parties



Exhibits – 2 of 3

 Sealed exhibits are determined by law and court order and require further court order to make available for viewing or reproduction.

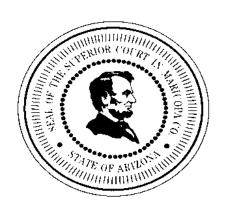


 The Clerk retains records and exhibits according to the Records Retention and Disposition Schedule in the Arizona Code of Judicial Administration, section 3-402.

Exhibits – 3 of 3

For more information about exhibits and access to them, see the Clerk's website at:

https://www.clerkofcourt.maricopa.gov/records/publications/media-guides



FAQs - 1 of 3

Form IV

- The Probable Cause Statement, or "Form IV," is filed with the Clerk's Office as part of the filing of a Direct Complaint or may be filed as part of the Initial Appearance documents in an Indictment.
- A Form IV may be available from the referring law enforcement agency by providing that agency the original report number.

FAQs - 2 of 3

Jury lists

 At the end of a trial the jury list will only be available as a public record if ordered so by the court (A.R.S. 21-312)



Transcripts

- Electronically-recorded court proceedings can be requested from the Superior Court by calling 602-506-7100 or by emailing ERS@superiorcourt.maricopa.gov
- For transcripts call 602-506-3390



FAQs - 3 of 3

Reading from court documents

Clerk staff will not interpret the language of court records but will assist with obtaining copies of the official court record or arranging access to view public records.

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Telephone: (602) 372-7250

BAR NO. 018956

Attorney for Defendant

Clerk of the Court's Name

*** Electronically Filed ***
George Knecht
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IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF MARICOPA



For more information, visit the Clerk's website at

www.clerkofcourt.maricopa.gov

or contact the Clerk's Office:

620 W. Jackson St, Suite 3052 Phoenix, Arizona 85003 602-372-5375

coccustomerrelations@mail.maricopa.gov

Clerk of the Superior Court Maricopa County, Arizona



A resource for court information and services Quick Links: Choose a Topic Below

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Clerk of the Superior Court for

Clerk Bio

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ADA accommodations click here



Office receives distinguished award

Passport Acceptance Fees Increase

Saturday Hours at Southeast

Saturday Hours at Northeast

eCertification expands

Saturday service for marriage

licenses/passports

HOW DO I...

- get copies of court records
- get a marriage license
- look at the minute entries
- file a document
- eFile a document
- find a court form
- find out filing fees
- find a court location
- apply for a passport
- modify or stop child support
- obtain a payment history
- collect restitution
- ask a question
- print this page





eGOVERNMENT













Maricopa County Superior Court AZ Supreme Court Justice Courts Court of Appeals

For a printable version of the home page, click here.







The Brief Doing Business with the

OTHER QUESTIONS

Top questions received that are actually handled by other offices Click for Information

- Birth Records/Death Certificates
- 2. Social Security
- Court Trials/Judges
- 4. Emancipation

