### Media Guide

#### **Special Warrants (SW)**















#### Clerk's Office - Maricopa County



Clerk of the Superior Court for Maricopa County, Arizona

#### Superior Court

Makes Judicial Rulings



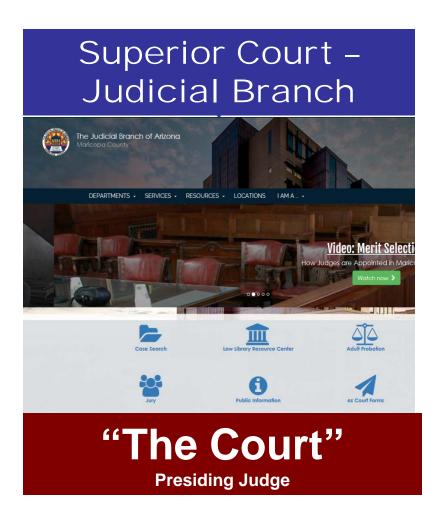
#### Clerk of Superior Court

Maintains official Court Records



#### Maricopa County Superior Court

The Arizona State Constitution defines the court and the clerk as two separate agencies.



## Clerk of the Superior Court



"The Clerk"

**Clerk of the Superior Court** 

http://www.superiorcourt.maricopa.gov/

http://www.clerkofcourt.maricopa.gov/

### Special Warrants (SW)

#### Requests for warrant-related records:

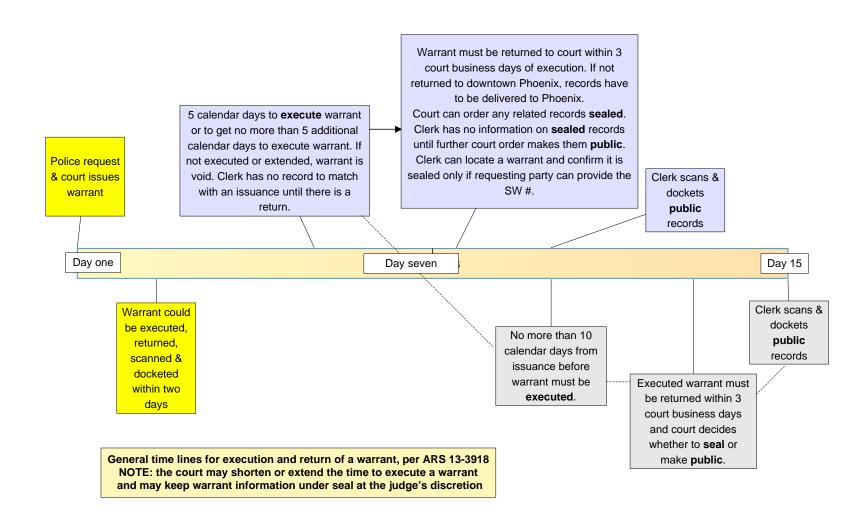
- search warrants
- tracking devices
- buccal swabs
- blood draws
- pen registers
- wire taps

### Search Warrants, see:

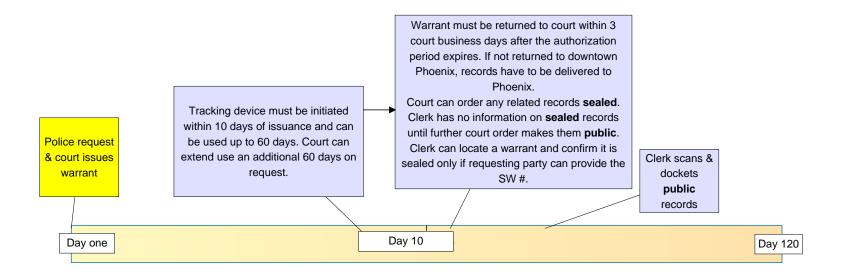
- Arizona Revised Statutes,
  - Title 13, Chapter 38
    - Article 8 (13-3911 through 13-3925)
    - Article 34 (13-4291 through 13-4294)



### Search Warrant Process -General



# Search Warrant Process – Tracking/Cell Site Simulator



General time lines for execution and return of a warrant, per ARS 13-4293 and 13-4294 NOTE: the court may shorten or extend the time to execute a warrant and may keep warrant information under seal at the judge's discretion

# Search Warrants – Public Unsealed

- Generally, a search warrant may be issued, executed, returned and available as a public record in as few as two days or as many as 15 days—longer for tracking/cell site simulator warrants. The court has discretion to extend timeframes or keep records under seal to preserve ongoing investigations or as justice requires.
- Providing the Clerk an SW number is the only sure way to locate a record.
- The case number format is SW, followed by the year issued, followed by a unique six-digit identifier. For example, SW2017-000123. The SW number is written on the warrant given to law enforcement.
- The content of public records are available as they were filed with the Clerk—the Clerk only redacts information when instructed to do so by court order.

### Search Warrants - Sealed

- If a search warrant is sealed, the Clerk's Office can only locate it by the SW number. The Clerk can confirm a search warrant is sealed if the SW# is provided.
- Sealed search warrants remain sealed until further order of the court. If additional information is desired, a court order to unseal the warrant is required.
- A motion to obtain information on a sealed search warrant must be filed with the Criminal Court Presiding Judge.

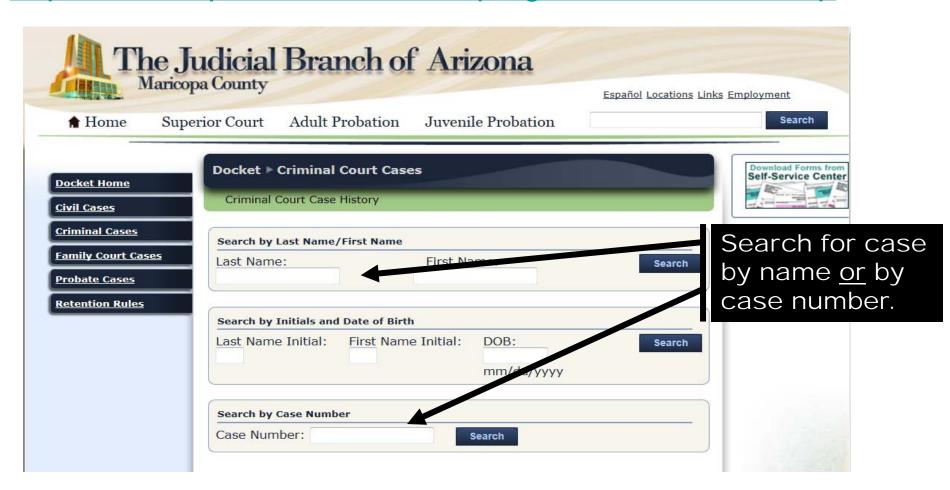
## How to Look Up Case Information Online

http://www.superiorcourt.maricopa.gov/docket/index.asp



## How to Look Up Case Information Online

http://www.superiorcourt.maricopa.gov/docket/index.asp



## Public records are available at public access terminals around the Valley







## How to Look Up a Court Case at a Public Access Terminal

#### Go to a Clerk's Office physical location



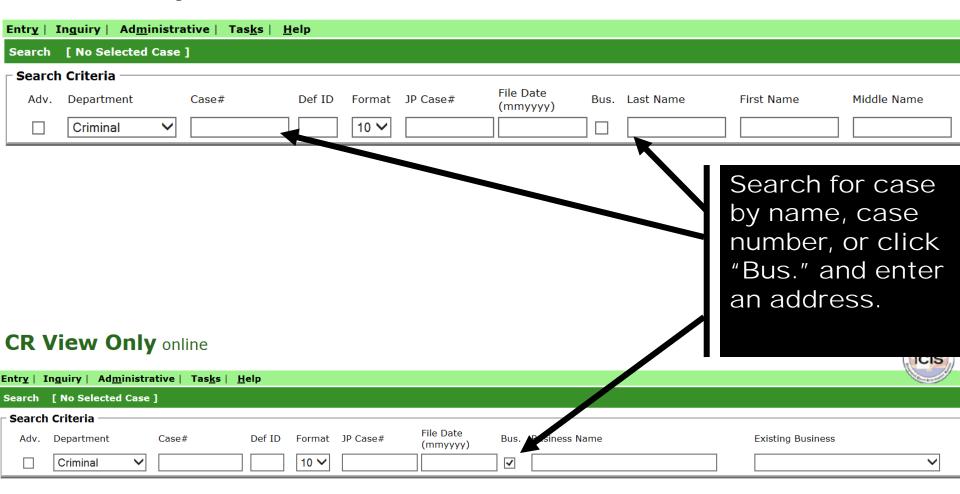






## How to Look Up a Court Case at a Public Access Terminal

#### CR View Only online



### Records available

Generally, anything not confidential or sealed is available as a public record.



### Copy price per page

50 cents per page (A.R.S. 12-284)





## For more information, visit the Clerk's website at

www.clerkofcourt.maricopa.gov

or contact the Clerk's Office:

620 W. Jackson St, Suite 3052 Phoenix, Arizona 85003 602-372-5375

http://www.clerkofcourt.maricopa.gov/new\_contacts.asp



Records & Minute

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