

PROCESS SERVERS QUARTERLY MEETING MINUTES

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|------------------------|---------------------------|---------------------|--|
| Day & Date: | Tuesday, January 31, 2012 | Location: | Downtown Justice Center 620 West Jackson, 2 nd Floor, Room 2 Signage will be posted |
| Time: | 12:00p – 1:00 pm | Facilitator: | Michael K. Jeanes |

PURPOSE OF MEETING

Community Awareness; Process Servers, Court and Clerk's Office Information and Exchange Meeting

OPEN TO THE PUBLIC

Names

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|-----------------------------|-------------------|
| Clerk of the Superior Court | Justice Court |
| Superior Court | Process Servers |
| AOC | Judicial Officers |

| | Topic | Presenter |
|----|---|---|
| 1. | Welcoming Remarks | Michael K. Jeanes, Clerk of the Superior Court |
| 2. | <p>eFiling and ECR Updates</p> <ul style="list-style-type: none"> ○ Status update from a meeting with the Supreme Court, eFiling on AZ Turbo Court changes: Pima County will start testing civil case initiation for eFiling. We anticipate by summer 2012 it will go live in Pima County. When that comes about and it's running smoothly Maricopa County will work towards case initiation for eFiling. ○ September 29, 2011 we have enabled Tax Court eFiling, which is going well. ○ Clerk's office upcoming plans for the Juvenile Court: in January 2012 we will begin implementation of the Electronic Court Record. ○ Other initiatives with eFiling are for Family Court. The plan is to take the materials into the system so that Pro Se litigants will fill out the forms online and eFile. ○ The Supreme Court is looking into a different payment process for AZ Turbo Court: in the summer of 2012 they will move away from PayPal. | Michael K. Jeanes, Clerk of the Superior Court |
| 3. | <p>Budget Status Update</p> <ul style="list-style-type: none"> ○ There are three major items: <ol style="list-style-type: none"> 1) 07/01/2012 legislation concerning County inmates sentenced to less than a year will stay in County Jail rather than go to DOC. 2) When the temporary sales tax expires in mid-2013 the budget could be destabilized. 3) State recommends to budget at same level as last year at 5% reduction. | Michael K. Jeanes, Clerk of the Superior Court |

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| 4. | <p>CCB Remodel Update</p> <ul style="list-style-type: none"> ○ Firm date starting the first week of March 2012 ○ Finishing in April of 2013 <p>Done in two phases:</p> <ul style="list-style-type: none"> ○ Phase 1; CV filing counter will move over and share the space with FC filing counter and WCB remodel will begin. ○ Phase 2; all filing counters will move to the WCB remodeled area and the CCB remodeling will begin. ○ Expectations are that it will be really nice, there will be a Qmatic number system <p>South Tower Update</p> <ul style="list-style-type: none"> ○ South Tower grand opening will be February 14, 2012. ○ South Tower will be open to the public on February 27, 2012. ○ Criminal filing counter will be housed on the 12th floor. | <p>Michael K. Jeanes, Clerk of the Superior Court</p> |
| 5. | <p>Justice Court Information</p> <ul style="list-style-type: none"> ○ The Justice Courts may consider having night drop depositories. ○ Small claims eFiling will be in effect March 2012. | <p>James Vance, Justice Courts</p> |
| 6. | <p>Process Server Registration Code Changes ACJA 7-204</p> <ul style="list-style-type: none"> ○ Any propose changes to ACJA 7-204 will go to the public for comments for a period of two months. ○ Next month, the proposed changes will be known at the ACJA 7-204 meetings. We encourage the public to attend and provide suggestions. ○ The ACJA 7-204 meeting notice will be posted on the Clerk's website. | <p>Michael K. Jeanes, Clerk of the Superior Court</p> |
| 7. | <p>Other Business, Questions and Comments</p> <p>Michael Jeanes advice that the AOC is looking at uniforming process servers ID cards on a statewide basis.</p> | |

**FOR ISSUES YOU WOULD LIKE TO SEE ON FUTURE AGENDAS, PLEASE EMAIL
THE COSC PROCESS SERVER MAILBOX AT:
PROCESSSERVERCORRESPONDENCE@MAIL.MARICOPA.GOV**

NEXT QUARTERLY MEETING – TUESDAY, JANUARY 10TH, 2012 AT 12: PM

Downtown Justice Center - 620 West Jackson, 2nd Floor Training Room 2083

**PROCESS SERVERS
COURT AND CLERK'S OFFICE
INFORMATION AND EXCHANGE MEETINGS**

PROCESS SERVERS QUARTERLY MEETING MINUTES

SCHEDULE OF MEETINGS FOR CALENDAR YEAR 2012

These meetings are scheduled a year in advance;

JANUARY 10th, 2012 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
JUSTICE COURT– TRAINING ROOM

APRIL 10th, 2012 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
JUSTICE COURT – TRAINING ROOM

JULY 10th, 2012 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
JUSTICE COURT – TRAINING ROOM

OCTOBER 9th, 2012 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
JUSTICE COURT – TRAINING ROOM

A meeting notice and confirmation of the meeting date will be posted to the Clerk's Web Site approximately one week prior to the scheduled date.

- The agendas and minutes of these meeting are also available
- Please check the Clerk's Web Site and click on Process Servers link

http://www.clerkofcourt.maricopa.gov/process_svr.asp

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