

# THE

# BRIEF

Vol. 6, No. 6

An electronic update for the legal community providing a brief look at news in the Clerk of the Superior Court's Office



June 2010

Michael K. Jeanes,  
Clerk of the Superior Court

## Judge's email

**C**urrently in eFiling, the judicial officer's copy that is automatically routed electronically within the eFiling system is the only "service" feature available for electronic documents – you must still print paper to serve on other parties to the case unless you have individual agreements between parties to send and receive documents electronically (see Civil Rule 5(c)).

When eFiling, please use the following standard for the judicial officer's information on the certificate of mailing: Continue stating the judicial officer by name and the street address of their office. To note the method of service on a judicial officer for an eFiling, please indicate "Via eFiling system." Some attorneys are placing the judge's personal email address on the certificate of mailing. The eFiling system distributes a copy of the original eFiling to the judicial divisions by an electronic inbox within the eFiling system, not by email. Following the "Via eFiling system" standard more accurately reflects how the judicial officers receive notice of filings and reduces the likelihood that the judicial officers will receive ex-parte communication from parties on the cases before them.

## eFiling Guidelines Changing Soon

**T**he processes and requirements for electronically filing in the Superior Court in Maricopa County are contained in the eFiling Guidelines, maintained on the Clerk's website. As the state Supreme Court moves forward with AZTurboCourt, the requirements and guidelines for eFiling in the Superior Court in Maricopa County will be updated. AZTurboCourt is a state-sponsored effort to standardize and establish eFiling in all state courts in Arizona. The latest phase will make AZTurboCourt available for eFiling of civil subsequent documents in the Superior Court in Maricopa County, meaning case initiating documents such as complaints will still need to be filed in paper, but later-filed pleadings can be eFiled through AZTurboCourt. As part of this process, the Clerk's Office will continue to receive, file-stamp and maintain the official records, whether paper-filed or eFiled.

To accommodate the newest phase in eFiling, the Clerk and the Superior Court Presiding Judge will approve modifications to the eFiling Guidelines that apply to the Superior Court in Maricopa County. Updates will include terminology changes and identifying case types and situations where AZTurboCourt will be available for eFiling. Updates will further clarify processes and requirements for documents that will be eFiled within the Clerk's existing eFiling Online website. The Clerk's and the State's eFiling systems will operate at the same time during initial phases, with AZTurboCourt expected to handle many of the civil eFilings and with the eFiling Online website processing criminal and family court eFilings. Updates to the eFiling Guidelines will be posted at <https://efiling.clerkofcourt.maricopa.gov/efilingguidelines/>.