

# THE

# BRIEF

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An electronic update for the legal community providing a brief look at news in the Clerk of the Superior Court's Office



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## eFiling Reminder

**E**lectronic filing continues for a select number of cases in the Superior Court in Maricopa County, and no date has been set for eFiling throughout Superior Court. eFiling is a pilot project in Maricopa County, affecting only three types of cases at this time: complex civil litigation, criminal cases, and general civil cases. In complex and general civil cases, only those individual cases notified by minute entry are permitted to eFile. In criminal cases, eFiling is permissive, and only in those divisions listed on the Clerk's website (<https://efiling.clerkofcourt.maricopa.gov/help/edivisions.asp>).

We hope to avoid having people miss deadlines or experience other problems because they think they can eFile, only to find their case is not eligible and must be filed in paper. Parties are notified when they have a case in the eFiling pilot because the judicial division hearing the case will either be a criminal trial division listed on the website or a civil division that issues a minute entry notifying them of their participation in the pilot program. In civil cases, if the party did not receive a minute entry specifically stating they may eFile, they cannot eFile.

## Civil and Criminal Bonds

**T**he Clerk's Accounting Operations division spends a great deal of time handling both civil and criminal bonds. As a reminder, upon the adjudication of a case, if the court has not previously addressed the disposition of any bond deposited with the Clerk, a motion for disposition/exoneration should be filed with the court.

## Sensitive Data in Family Court

**R**emember that the Arizona Rules of Family Law Procedure require that sensitive data be entered and updated via filing a sensitive data form with the Clerk's Office in every family case. The sensitive data form must contain the complete social security number for the parties and all children. The Clerk's Office does not make the sensitive data form available to the public, and internal use of the form allows the court to access necessary information, while allowing routine filings to omit entering the complete account, social security number, and other identifying information in the public record.

## Moves and Locations

**T**he Clerk's administrative offices recently moved from the Central Court Building in downtown Phoenix to the new Downtown Justice Center, located across from the Clerk's Customer Service Center on Jackson Street and 5<sup>th</sup> Ave in downtown Phoenix. Superior Court regional court centers around the Valley provide file counters, external filing depository boxes, public access terminals for reviewing public records, and other services. The Clerk has offices in the Central Valley (downtown Phoenix), Southeast Valley (Mesa), Northeast Valley (Union Hills and the 51), and the Northwest Valley (Surprise). There are also juvenile court offices in Mesa and Phoenix. The Maricopa County Board of Supervisors recently approved a plan to establish a regional court center in the Southwest Valley (Avondale). For more information on Clerk's services available at a location near you, call 602-506-3360 or visit the Clerk's website at [www.clerkofcourt.maricopa.gov](http://www.clerkofcourt.maricopa.gov).