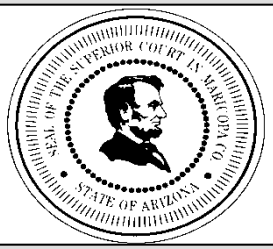
Media Guide 2013

Special Warrants (SW)



Clerk's Office – Maricopa County

Clerk of the Superior Court

for Maricopa County, Arizona

Michael K. Jeanes, Clerk

Superior Court

Makes Judicial Rulings

Clerk of Superior Court

Maintains official Court Records

Maricopa County Superior Court

The Arizona State Constitution defines the court and the clerk as two separate agencies.

Superior Court – Judicial Branch

Clerk of the Superior Court

"The Court"

Presiding Judge - Norman J. Davis

"The Clerk"

Elected Official – Michael K. Jeanes

http://www.superiorcourt.maricopa.gov/

http://www.clerkofcourt.maricopa.gov/

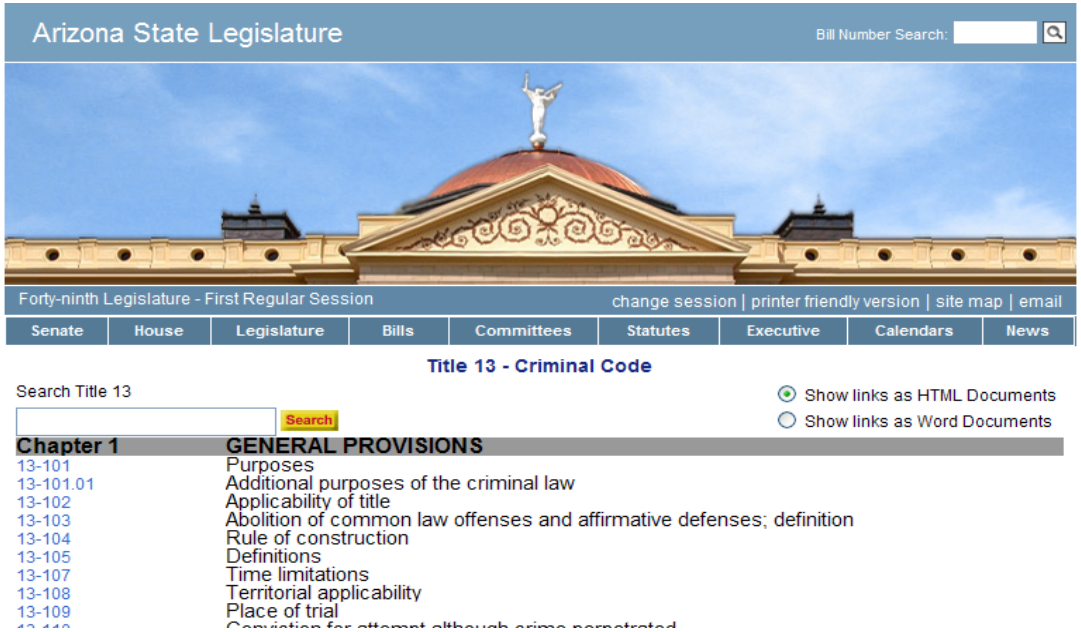
Special Warrants (SW)

Requests for warrant-related records:

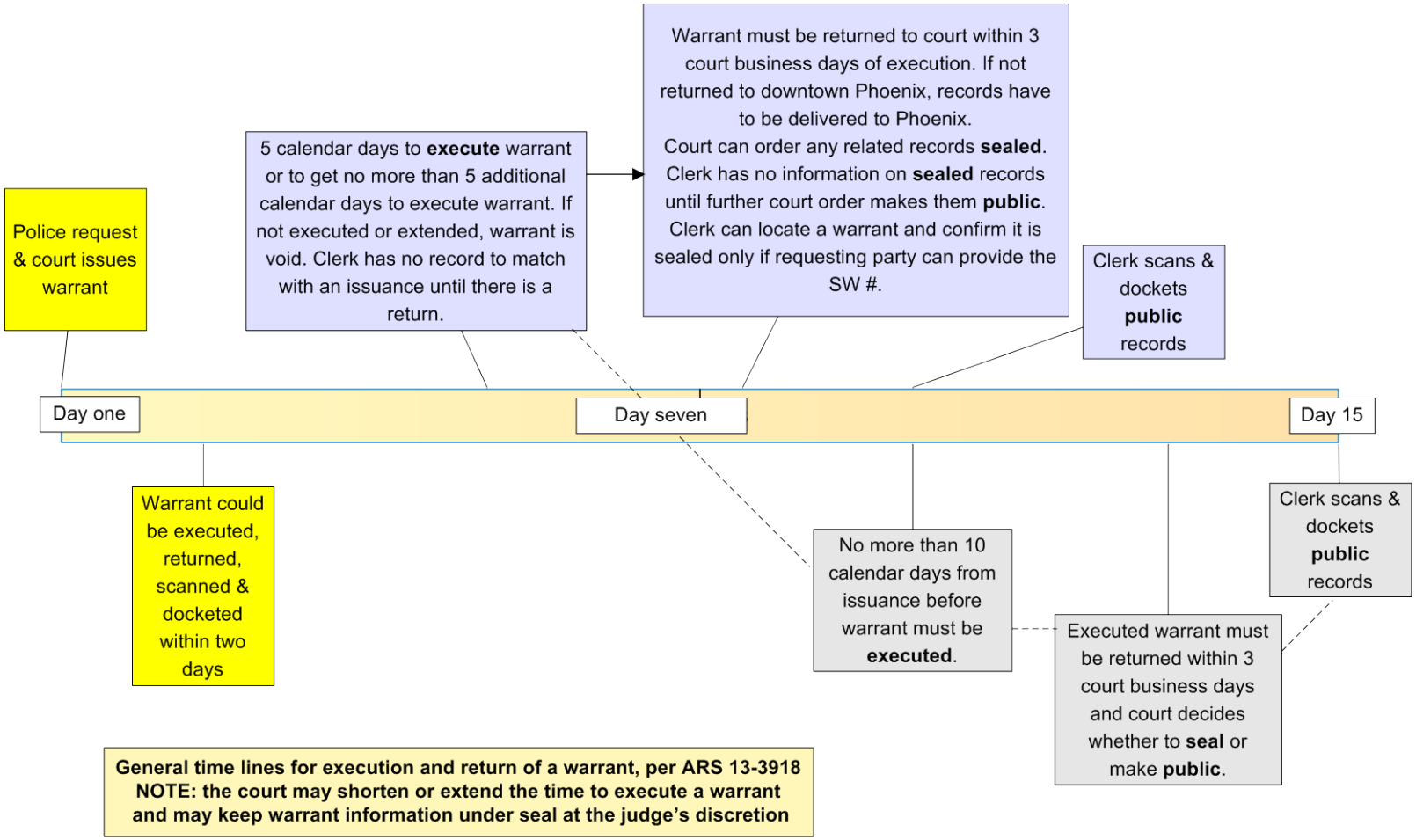
- search warrants
- buccal swabs
- blood draws
- pen registers
- wire taps

Search Warrants, see:

- Arizona Revised Statutes,
  - Title 13,
    - Article 8 (13-3911 through 13-3925)



Search Warrant Process



Search Warrants – Public Unsealed

- Generally, a search warrant may be issued, executed, returned and available as a public record in as few as two days or as many as 15 days. The court has discretion to extend timeframes or keep records under seal to preserve ongoing investigations or as justice requires.

- Providing the Clerk an SW number is the best way to locate a record. The Clerk can search for a record based on a name or location, but this takes longer and is not the most reliable method.

- The content of public records are available as they were filed with the Clerk – the Clerk only redacts information when instructed to do so by court order.

How to Look Up a Court Case

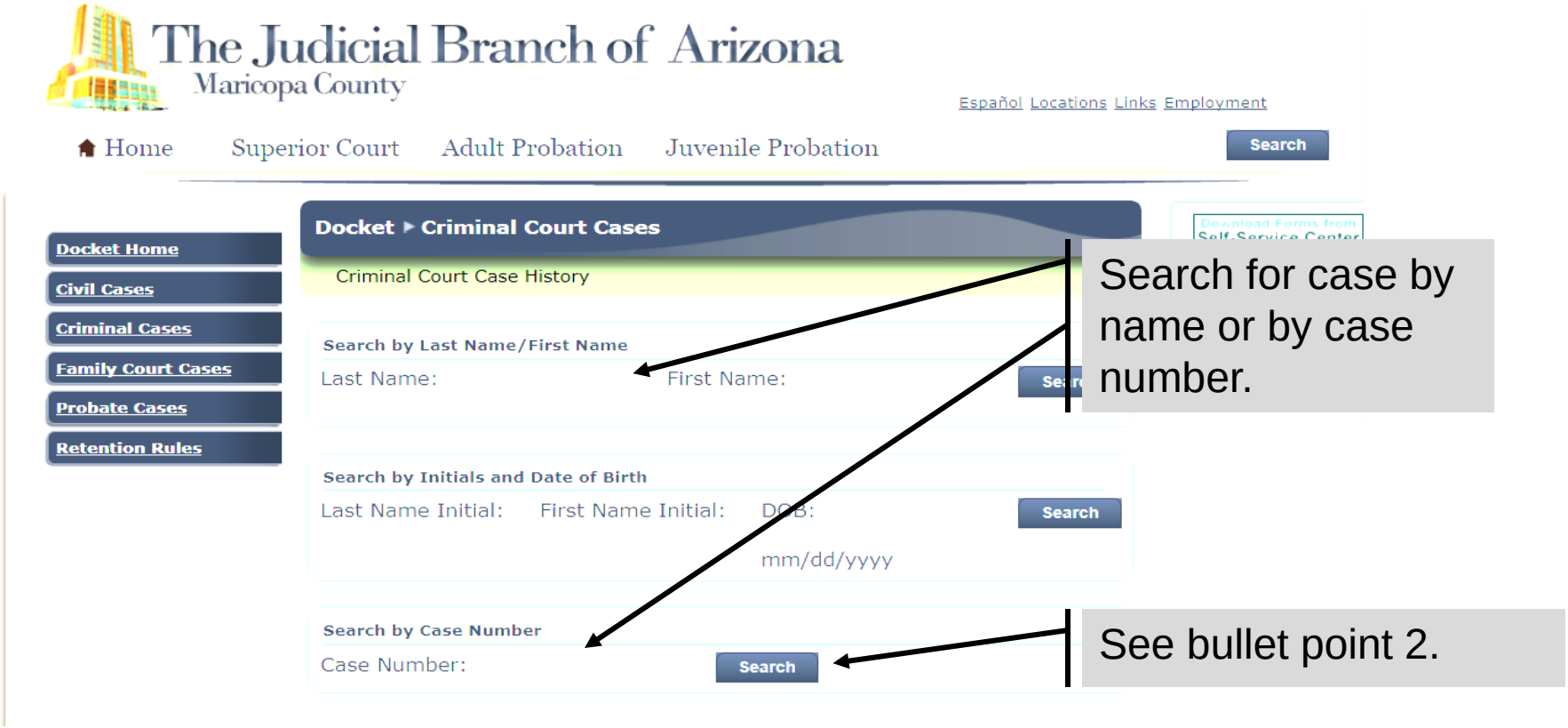
http://www.superiorcourt.maricopa.gov/docket/index.asp

Go to Maricopa County Superior Court website

Select Case Type

How to Look Up a Court Case

http://www.superiorcourt.maricopa.gov/docket/index.asp



1. **You can search for a court case by name <u>or</u> case number on the Superior Court's online docket.**

2. **Multiple defendants will share a common case number with a unique defendant identifier suffix (-001, -002, etc.)**

Records available

Generally, anything not **confidential** or **sealed** is available as a public record.

Public records are available at public access terminals around the Valley

Clerk's Office locations with public access terminals

http://www.clerkofcourt.maricopa.gov/clerk_loc.asp

Northwest Regional Court Center
14264 West Tierra Buena Lane
Surprise, AZ 85374

Northeast Regional Court Center
18380 N. 40th St. Suite 120
Phoenix, AZ 85032

Customer Services Center
601 W. Jackson St.
Phoenix, Arizona 85003

Southeast Court Complex
222 E. Javelina,
Mesa, Arizona 85210

Copy price per page

50 cents per page

(A.R.S. 12-284)

Search Warrants - Sealed

- If a search warrant is sealed, the Clerk’s Office can only locate it by the SW number. The Clerk can confirm a SW is sealed if the SW# is provided.

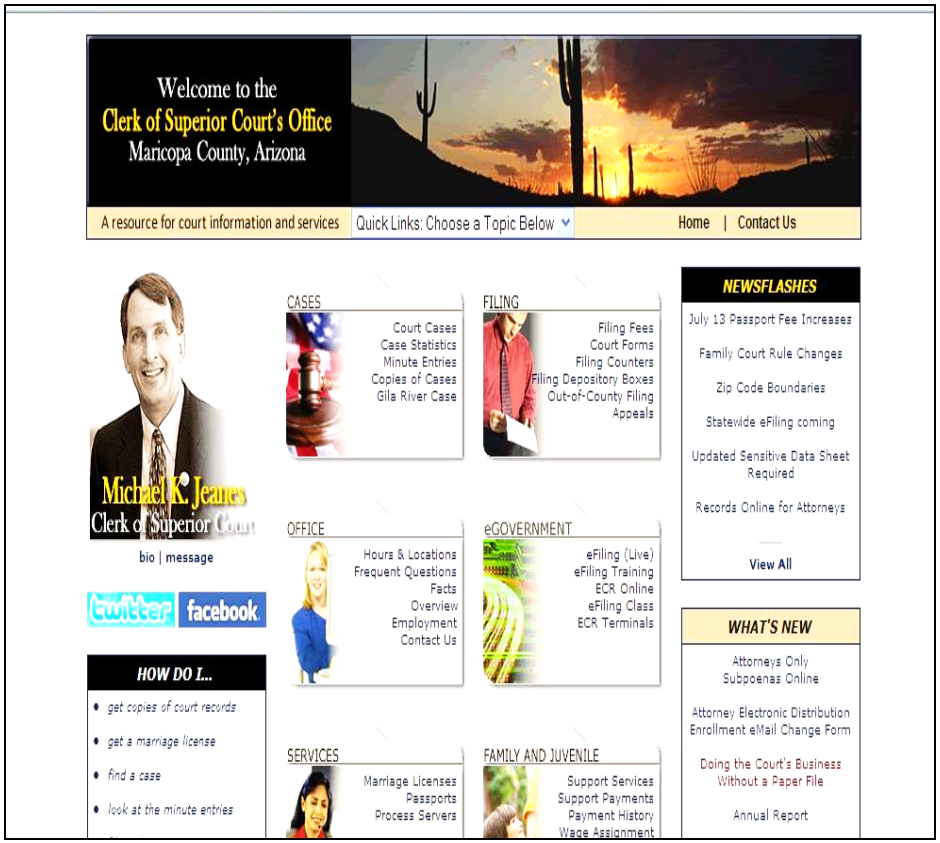
- Sealed search warrants remain sealed until further order of the court. If additional information is desired, a court order to unseal the warrant is required.

- A motion to obtain information on a sealed search warrant must be filed with the Criminal Court Presiding Judge.

For more information, visit the Clerk's website at

www.clerkofcourt.maricopa.gov

or contact the Clerk's Office:

Aaron Nash
Special Counsel
Public Information Officer
620 W. Jackson St, Suite 3017
Phoenix, Arizona 85003
602-506-2309

nasha@COSC.maricopa.gov