

## Maricopa Lawyer

Clerk's Corner

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### **Changes In 2011**

Change remains a constant for the practice of law in Maricopa County and 2011 will be no exception. The changes referenced here were brought about by technology, court rules and local practice. Like legal practitioners, the Clerk's Office has to adapt and plan to accommodate change.

### **AZTurboCourt**

The Administrative Office of the Courts (AOC) announced its implementation of AZTurboCourt. This e-filing system is ultimately intended to be a single portal for all electronic filing in Arizona state courts (municipal, justice, superior, appeals and supreme courts).

Now available for use, AZTurboCourt will become mandatory for attorneys under a phase-in schedule throughout the first half of 2011. The mandatory use of AZTurboCourt for e-filing will apply to attorneys filing adult civil actions in the Superior Court in Maricopa County. Civil complaints will still need to be initiated with the Clerk's Office on paper, but subsequent pleadings will be e-filed through AZTurboCourt.

Specific details appear in a letter sent from the AOC directly to attorneys in November and in Supreme Court Administrative Order 2010-117, available on the Court's website at <http://www.azcourts.gov/Portals/22/admorder/Orders10/2010-117.pdf>. Training and information related to AZTurboCourt is available from the AOC.

### **Subpoena Format**

The Supreme Court approved a new format and rules for subpoenas effective January 1, 2011. Civil Rule 45 and the new form that appears in Civil Rule 84, Form 9, detail the changes.

The type of subpoena to issue will depend on the information sought. There will be different processes to issue a subpoena for an in-person appearance versus a subpoena for documents or inspection. The new rules also allow a combined subpoena where personal appearance and documents or inspection are required. One noteworthy change is that subpoenas for documents or inspection, if separate from a subpoena for personal appearance, must issue from the county in which the production or inspection is to be made.

The Clerk's Office will issue subpoenas in the format in which they are presented, leaving the responsibility for accuracy with the attorney or submitting party. One part of law office management in changing times is the need to periodically update forms that are regularly filed with the court.