

Maricopa Lawyer
Clerk's Corner
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By Michael K. Jeanes, Clerk of the Superior Court

Grand Jury Transcripts Move to Customer Service Center

Attorneys who pick up grand jury transcripts will find them in a new location starting November 1, 2013. Transcripts will now be available from the Clerk's Customer Service Center at 601 West Jackson Street in Phoenix.

Grand Jury transcripts are only released pursuant to court order and only to the individual named in the court's order. The court's order will also include a date when the transcripts must be returned to the Customer Service Center. To obtain transcripts, the court order should be presented to the Clerk's customer service counter.

The Clerk's Customer Service Center is located at 601 W. Jackson Street in downtown Phoenix, across from the Sheriff's new headquarters and next to the Assessor's administrative offices. Marriage licenses and passport applications are processed on the upper/entry level. Public Access Terminals, paper records, microfilm access, and (effective November 1) grand jury transcripts are available on the lower level. Limited free parking is available on the first floor of the attached parking garage facing 4th Avenue at Jackson Street. Metered parking is available on the surrounding streets. For more information about Clerk's Office locations and services, visit www.clerkofcourt.maricopa.gov.

Columbus Day Reminder

The Clerk's Office and the Superior Court in Maricopa County will be open for business on the second Monday in October (Columbus Day) and closed for business on the Friday following Thanksgiving (the fourth Thursday and Friday in November). As a reminder, when other holidays fall on a Saturday, the courts are closed the Friday before; when the holiday falls on a Sunday, the courts are closed the following Monday. The Court's mandated services like Initial Appearance Court are available 365 days per year.

During weekends and holiday closures, documents can be filed electronically where applicable and through external filing depository boxes that are located around the Valley. Alternative filing information is available on the Clerk's website at http://www.clerkofcourt.maricopa.gov/alternative_filing.asp.