

# PROCESS SERVERS QUARTERLY MEETING MINUTES

<b>Day &amp; Date:</b>	Tuesday, July 9, 2013	<b>Location:</b>	Downtown Justice Center 620 West Jackson, 2 <sup>nd</sup> Floor, #2083
<b>Time:</b>	12:00 p.m. – 1:00 p.m.	<b>Minutes:</b>	Brenda Burton
<b>Purpose of Meeting</b>			
Community Awareness; Process Servers, Court and Clerk's Office Information and Exchange Meeting			

Open to the Public		
Names		
Clerk of the Superior Court	Justice Court	
Superior Court	Process Servers	
AOC	Judicial Officers	
Item	Topic	Presenter
1.	<b>Welcoming Remarks</b>	Michael K. Jeanes, Clerk of the Superior Court
2.	<b>ACJC</b> New Local Rules of Court for Maricopa County were implemented July 1, 2013	Michael K. Jeanes, Clerk of the Superior Court
3.	<b>eFile Update</b> The contract with AZTurboCourt was renewed until May 31, 2015. An RFP for post May 31, 2015 eFiling has been published. It is possible that a multi-vendor approach will be considered in the next eFile product. Additionally, the Clerk's Office is looking for expanding eFile, including the juvenile arena.	Michael K. Jeanes, Clerk of the Superior Court
4.	<b>Budget Status Update</b> The FY13/14 budget has been approved. Our general fund budget was cut \$321,000 but no filled positions will be cut or eliminated to meet this cut.	Michael K. Jeanes, Clerk of the Superior Court
5.	<b>eAccess</b> Eric presented information on the current status of eAccess. eAccess is being developed to provide an open portal to certain public records. It is anticipated that this portal will be live for all 15 counties in the 4 <sup>th</sup> Quarter of 2013. Limited Jurisdiction Court eviction cases will eventually be available through this portal. Bulk data will also be available through this portal. All existing on-line access will remain available including public access, online Minute Entries, local sites, high profile court sites, and AZTurboCourt. Eric and Denise discussed possible pricing structure for online documents through eAccess which includes an electronic certification component. A question was asked about whether other jurisdictions and states will allow electronically certified documents. Denise and Eric indicated that this functionality will be leading edge technology and state by state acceptance of electronically certified documents will increase. Documents are still available at the County Courthouse and manually certified documents will continue to be available. A few firms were interested in being part of the test groups for eAccess. Please email <a href="mailto:eciminski@courts.az.gov">eciminski@courts.az.gov</a> if you are interested in volunteering.	Eric Ciminski and Denise Lundin, Administrative Office of the Courts (AOC)
6.	<b>Justice Court Information</b> On June 19, 2013 a memo was made available to external court users entitled Superfluous Documents – Affidavits of Attempted Service. It notifies that an Affidavit of Attempted Service document, absent a motion, will no	James Vance, Deputy Justice Court Administrator

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	longer be accepted and scanned as part of the electronic court file. Maricopa County Justice Courts will work with the AOC and AZTurboCourt to expand e-filing to multi-party filings. This initial expansion will be at Justice Courts at the NE Regional Facility. Finally, in January 2014, Small Claims jurisdictional limit will increase to \$3,500.00.	
7.	<b>Other Business, Questions and Comments</b> Discussion held regarding Maricopa County not allowing service in jails. Michael indicated he had no authority in this area but representatives of the Process Servers should contact Chief Deputy Sheridan's office and request a meeting with him to discuss the issue. Service in gated communities did not pass this year in the legislature. Several items regarding the process at the DT File Counter were discussed including limitations on filing bulk documents after 3:30 p.m. It was clarified that tickets for over 20 items ends at 3:30 p.m. and tickets for 6-19 items ends at 4:00 p.m. Please contact Lauri Million if there are other File Counter issues at <a href="mailto:millionl@cosc.maricopa.gov">millionl@cosc.maricopa.gov</a> .	

**FOR ISSUES YOU WOULD LIKE TO SEE ON FUTURE AGENDAS, PLEASE EMAIL  
THE COSC PROCESS SERVER MAILBOX AT:  
[PROCESSSERVERCORRESPONDENCE@MAIL.MARICOPA.GOV](mailto:PROCESSSERVERCORRESPONDENCE@MAIL.MARICOPA.GOV)**

**Next Quarterly Meeting – Tuesday, October 8, 2013 at 12:00 PM**

Downtown Justice Center - 620 West Jackson, 2<sup>nd</sup> Floor Training Room 2083

**PROCESS SERVERS  
COURT AND CLERK'S OFFICE  
INFORMATION AND EXCHANGE MEETINGS**