

PROCESS SERVERS QUARTERLY MEETING MINUTES

Day & Date:	Tuesday, January 8, 2013	Location:	Downtown Justice Center 620 West Jackson, 2 nd Floor, #2083
Time:	12:00p – 1:00 pm	Facilitator:	Michael K. Jeanes

PURPOSE OF MEETING

Community Awareness; Process Servers, Court and Clerk's Office Information and Exchange Meeting

OPEN TO THE PUBLIC

Names

Clerk of the Superior Court

Justice Court

Superior Court

Process Servers

AOC

Judicial Officers

	Topic	Presenter
1.	Welcoming Remarks	Michael K. Jeanes, Clerk of the Superior Court
2.	<p>Implementation of the new e-Access Program</p> <p>eAccess will be a web portal for public access for court documents, information and data reports. The goal of this project is to be a single portal for all courts (superior, justice, municipal, appellate, etc.). This will not occur all at once, but be a gradual process, beginning with CV and CR cases, with a planned launch for July, which will allow access to CV and CR cases for all 15 superior courts in AZ. Access to documents will be provided either through a subscription service or a transaction fee (per document), with government agencies having free access. Prices have not been set at this time. Rule 123, section 6 will define what can be published and available on the website.</p>	Denise Lundin, Eric Ciminski AOC
3.	<p>Filing Fee Increase</p> <p>Fee increase will go into effect March 18, 2013, with fees increasing by 5%. Also, there has been discussion between Superior Court with BOS regarding an increase in automation fees. If this passes, it will also go into effect March 18th.</p>	Michael K. Jeanes, Clerk of the Superior Court
4.	<p>New Location for Process Server Test</p> <p>Location for test is now at CSC. Check in at front desk on first floor. Time for the test will remain 10 AM. No other changes.</p>	Michael K. Jeanes, Clerk of the Superior Court

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5.	<p>CCB Remodel Update</p> <p>Phase I is complete. Qmatic removes the need for lines, and most bugs seem to have been resolved. Probate cases can also be filed at CCB, eliminating the need to travel back and forth between buildings. Phase II of the remodel should be complete in May, 2013.</p>	<p>Michael K. Jeanes, Clerk of the Superior Court</p>
6.	<p>Budget Update</p> <p>Proposed budget appears to be flat.</p>	<p>Michael K. Jeanes, Clerk of the Superior Court</p>
7.	<p>New Local Rules into Effect January 1, 2013</p> <p>Changes appear to be mostly clean-up, but check the rule comment page to look at what changes are going into effect. To view recent changes or the rules comment page, http://www.azcourts.gov/rules</p>	<p>Michael K. Jeanes, Clerk of the Superior Court</p>
8.	<p>Rule 123/125 Update</p> <p>The minute entry process is altered, due to certain information contained within the minute entry. Rulings that are under advisement will no longer be posted to the website.</p>	<p>Correnia Snyder, Court Operations Mgr, Clerk of the Superior Court</p>
9.	<p>Justice Court Information</p> <p>Country Meadows opened at 1 W Madison on 1/2/2013 with Judge Anna Huberman. Estrella Mountain is now known as White Tank, situated in Buckeye. Four new judges have been appointed, and precinct boundary changes have been made. Information is available on the website at : http://justicecourts.maricopa.gov/locations/AllPrecincts.pdf.</p>	<p>Marty Vance, Justice Court Administrator</p>
10.	<p>Other Business, Questions and Comments</p> <p>Rule 45.1 regarding Foreign Subpoenas is in effect. No longer need to initiate a case in order to have a subpoena issued. Statement has been included on the document which alleviates this process.</p> <p>Change to the Informal Probate process. The informal will be dropped off for processing, with approval or rejection notice made within three business days. If putting the application for informal in the drop, do not clock the documents in. Mark the cover sheet or instruction sheet, but no other documents.</p>	

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FOR ISSUES YOU WOULD LIKE TO SEE ON FUTURE AGENDAS, PLEASE EMAIL
THE COSC PROCESS SERVER MAILBOX AT : SERVERP@COSC.MARICOPA.GOV

NEXT QUARTERLY MEETING – TUESDAY, APRIL 9TH, 2013

Downtown Justice Center - 620 West Jackson, 2nd Floor Training Room 2083

PROCESS SERVERS QUARTERLY MEETING MINUTES

PROCESS SERVERS COURT AND CLERK'S OFFICE INFORMATION AND EXCHANGE MEETINGS

SCHEDULE OF MEETINGS FOR CALENDAR YEAR 2013

These meetings are scheduled a year in advance and are subject to change; please check the web site prior to the designated meeting;

http://www.clerkofcourt.maricopa.gov/process_svr.asp

JANUARY 8th, 2013 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
CTS– TRAINING ROOM

APRIL 9th, 2013 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
CTS– TRAINING ROOM

JULY 9th, 2013 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
CTS– TRAINING ROOM

OCTOBER 8th, 2013 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
CTS– TRAINING ROOM

A meeting notice and confirmation of the meeting date will be posted to the Clerk's Web Site approximately one week prior to the scheduled date.

- The agendas and minutes of these meeting are also available
- Please check the Clerk's Web Site and click on Process Servers link

http://www.clerkofcourt.maricopa.gov/process_svr.asp