

PROCESS SERVERS QUARTERLY MEETING AGENDA

Day & Date:	Thursday, October 29, 2015	Location:	Downtown Justice Center 620 West Jackson, 2 nd Floor, Rooms 1 & 2
Time:	12:00pm – 1:00 pm	Facilitator:	Michael K. Jeanes
PURPOSE OF MEETING			
Community Awareness; Process Servers, Court and Clerk's Office Information and Exchange Meeting			

OPEN TO THE PUBLIC

Names	
Clerk of the Superior Court	Justice Court
Superior Court	Process Servers
AOC	Judicial Officers

	Topic	Presenter
1.	Welcoming Remarks	Michael K. Jeanes, Clerk of the Superior Court
2.	Juvenile Filings and Hearing of Severance Cases	Michael K. Jeanes, Clerk of the Superior Court
3.	Customer Service Center and CCB Construction	Michael K. Jeanes, Clerk of the Superior Court
4.	New Process Server Coordinator	Nancy Rodriguez, Deputy Director, Clerk of the Superior Court
5.	Q-Matic at Northeast and Northwest	Nancy Rodriguez, Deputy Director, Clerk of the Superior Court
6.	Q-Matic Issues	Shannon Branham, Administrator, Clerk of the Superior Court
7.	Justice Court Updates	Jeff Fine, Justice Court Administrator
8.	Other Business, Questions and Comments	

FOR ISSUES YOU WOULD LIKE TO SEE ON FUTURE AGENDAS, PLEASE EMAIL
THE COSC PROCESS SERVER MAILBOX AT:
PROCESSSERVERCORRESPONDENCE@MAIL.MARICOPA.GOV

NEXT QUARTERLY MEETING – TUESDAY, JANUARY 12, 2016 AT 12:00 PM

Downtown Justice Center - 620 West Jackson, 2nd Floor Training Room 2083

PROCESS SERVERS QUARTERLY MEETING AGENDA

PROCESS SERVERS COURT AND CLERK'S OFFICE INFORMATION AND EXCHANGE MEETINGS

SCHEDULE OF MEETINGS FOR CALENDAR YEAR 2016

These meetings are scheduled a year in advance;

JANUARY 12th, 2016 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
JUSTICE COURT– TRAINING ROOM

APRIL 12th, 2016 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
JUSTICE COURT – TRAINING ROOM

JULY 12th, 2016 **TUESDAY** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
JUSTICE COURT – TRAINING ROOM

OCTOBER 11th, 2016 **Thursday** **12:00 – 1:00 PM**
DOWNTOWN JUSTICE CENTER
620 WEST JACKSON – 2nd FLOOR – SUITE #2083
JUSTICE COURT – TRAINING ROOM

A meeting notice and confirmation of the meeting date will be posted to the Clerk's Web Site approximately one week prior to the scheduled date.

- The agendas and minutes of these meeting are also available
- Please check the Clerk's Web Site and click on Process Servers link

http://www.clerkofcourt.maricopa.gov/process_svr.asp

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